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| **SAP MM – Materials Management** |

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|  | **Day – 1** | **In Hours** |
| 1 | Introduction to SAP MM (Materials Management) |  |
| 1.1. | Introduction to Procurement Cycle – Different PO Types | 0.5 |
| 1.2. | SAP MM Integration with other modules | 0.5 |
| 1.3. | SAP MM Organization Structure | 0.5 |
| 2 | SAP Navigation | 0.5 |
|  | **Break** |  |
| 3 | Master Data | 2.0 |
| 3.1. | Material master |  |
| 3.2. | Vendor Master |  |
| 3.3. | Purchase Info record |  |
| 3.4 | Source List |  |
| 3.5 | Service Master |  |
| 4 | Hands-on Master data creation | 0.5 |
|  | **Lunch Break** |  |
| 5 | Session Recap and Q&A | 0.5 |
| 6 | Purchasing Transaction Flow | 2.0 |
| 6.1. | Create Quotation |  |
| 6.2. | Create Contract |  |
| 6.3 | Create Scheduling Agreement |  |
| 6.4 | Create PR (Purchase Requisition) |  |
| 6.5 | Create Purchase Order |  |
| 6.6 | Purchase Order Release /Release Strategy |  |
| 6.7 | Send PO to Supplying vendor- Printout/PDF/Mail/EDI |  |
| 7 | Hands-on session | 1 |
| 8 | Q&A Session | 0.5 |
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| **SAP MM – Materials Management** |

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|  | **Day – 2** | **In Hours** |
| 1 | Recap on day 1 | 0.5 |
| 2 | Different PO Types | 1.5 |
| 2.1. | Subcontracting PO Type | 0 |
| 2.2. | Consignment PO Type | 0 |
| 2.3 | Service PO Type | 0 |
| 3 |  Inbound Delivery Process – Overview | 0.5 |
|  | **Break** |  |
| 4 | Inventory and Warehouse Management | 2.5 |
| 4.1. | Create Inbound delivery |  |
| 4.2. | Goods Receipt Process |  |
| 4.3. | Stock Overview |  |
| 4.4. | Goods Issue Process |  |
| 4.5. | Transfer Posting |  |
| 4.5.1 | Storage Location to Storage Location |  |
| 4.5.1 | Plant to Plant Transfer |  |
| 4.5.2 | Stock Type to Stock Type |  |
|  | **Lunch Break** |  |
| 5 | Q & A and Session Recap | 0.5 |
| 6 | Invoice Receipt and Processing | 1.0 |
| 6.1 | Credit Memo, Debit Memo – Overview |  |
| 6.2 | Vendor Payments process |  |
| 6.3 | Reports in MM – Purchasing, Inventory Mngt, Invoice | 0.5 |
| 7 | Scope of MM Module in different Industry sectors & Projects | 0.5 |